



PARENT GUIDE

Books, Uniforms & Fee Payment

Academic Year 2026 – 2027

Order and pay from anywhere through the Parent Portal.

What's Inside



This guide takes you through ordering your child's books and uniforms and paying fees for 2026–2027. Everything is completed online through the AIS Parent Portal, with an in-person option for uniform fitting and fee payment — just follow the steps in order.



01

Ordering

Order books and uniforms online through the Parent Portal — full packages or individual items.



02

Delivery & Collection

How your books, uniforms and ID cards reach you — couriered home or collected from school.



03

Paying Fees

Pay online with PayNest, or book an appointment to pay in person at the MBZ Campus.



04

Support & Contact

General enquiries, IT support and the reminders to keep your order on track.

5 Steps in the Parent Portal



Five simple steps take you from logging in to paying your fees. Complete each one in order — the pages ahead cover every stage in detail.



STEP 1

Log in

Sign in to the AIS Parent Portal.



STEP 2

Update information

Review student, parent, medical and transport information.



STEP 3

Consent forms

Read and acknowledge the consent forms for each child.



STEP 4

Place orders

Order your books and uniform.



STEP 5

Pay fees

Pay school fees remotely or at school.



Follow the steps in sequence — each must be completed before the next becomes available. Your books and uniforms are released only after payment has been completed.

Log In



- Go to www.aisschools.com and log in to the Parent Portal, or open the portal directly: mis.schools.com/familylogin.aspx
- Enter the username and password from your welcome email — they are case-sensitive.
- You can keep the portal open as you work through the next steps.

The image shows a screenshot of the CampusLive Sign In page. On the left, there is an illustration of a boy with glasses reading a book, with a laptop and books labeled 'SCIENCE', 'ENGLISH', and 'MATH' nearby. Above him are icons for a DNA helix, a lightbulb, and the equation $E=mc^2$. The CampusLive logo is at the top center with the tagline 'Empower, Enrich and Elevate'. On the right, the 'Sign In' form is displayed. It includes a 'Sign In' button, a 'Forgot Password?' link, and links for 'Privacy Policy' and 'Refund Policy'. At the bottom, there is a copyright notice for Stellar Data Solutions (P) Ltd. and social media icons for Facebook, Twitter, and a globe.

CAMPUSLIVE™
— Empower, Enrich and Elevate —

Sign In

By signing in, you are agreeing to our [Terms & Conditions](#)

Username

Password

Sign In [Forgot Password ?](#)

[Privacy Policy](#) | [Refund Policy](#)

2026 © Stellar Data Solutions (P) Ltd.

Curiosity sparks discovery. Unlock new worlds of knowledge with every page you turn and every idea you explore.

Update Information



- Review all student, parent, medical, and transportation details.
- Carefully verify and update all information. These details form part of your child's official school record and must be accurate and current.
- Ensure all emergency contacts, allergies, and medical conditions are fully and accurately recorded. This information is essential for your child's safety and well-being.
- Save all changes before proceeding to the next step.

Update Information

- 1 Getting Started
- 2 Student Information
- 3 Contact Information
- 4 Parents Contact Info
- 5 Medical Info
- 6 Transport Info



Abu Dhabi
International (Pvt) School
AD City Campus

Kindly update your contact information to enable access to Book and Uniform order.

→ Click to Proceed

Consent Forms



- Open each required consent form and read it carefully.
- Acknowledge each form to confirm.
- Consent forms must be completed for **every child**.
- All forms must be completed before you can place orders.

The screenshot displays the AIS Parent Portal dashboard. The 'Quick Links' section on the left has a red box around the 'Consent Forms' link. Below the dashboard, two consent forms are shown. The first is the 'ADPHC General Consent Form 2026-27' with a duration of Jul 27, 2026 - Jul 31, 2027. The second is the 'Parent-School Agreement 2026/27 (MBZ)' with a duration of Jul 27, 2026 - Jul 31, 2027. The 'Parent-School Agreement' form is partially filled out with student information and a checked acknowledgment box.

Consent Form

Consent Forms

ADPHC General Consent Form 2026-27
Duration: Jul 27, 2026 - Jul 31, 2027

Parent-School Agreement 2026/27 (MBZ)
Duration: Jul 27, 2026 - Jul 31, 2027

Parent-School Agreement 2026/27 (MBZ)

Student Name

AIS Parent-School Agreement Form 2026/27

In accordance with school policy and ADEK requirements, all parents are required to complete this agreement prior to enrollment and annually upon re-enrollment. By signing this agreement, you confirm that you have read, understood, and agree to each of the following acknowledgements and commitments for the current academic year. This form must be completed separately for each child.

Parent/Guardian Name: Parent
Student Name: Student Name
Grade: 4
Account Number: 13908

☒ AIS Policies & Procedures: I have carefully read, understood, and will ensure adherence to all school policies and procedures, including the AIS Student Code of Conduct, Student Behavior Policy, Attendance Policy, Online Safety Policy, Social Media Policy, Anti-Bullying Policy, Cultural Consideration Policy, School Uniform Policy, Healthy and Balanced Eating Guidelines, and those set out in the AIS Student/Parent Handbook, available on the school website.

Place Order – Book



Books can only be ordered online. Your order must be placed 10 August – 4 September.

- Log in and select “Book Purchase.”
- Choose the complete package or individual books.
- Review carefully before checkout – orders are hard to change once placed.
- Grades 4–12 books are couriered – confirm your delivery address.
- PS–Grade 3 books are delivered to your child’s classroom.

Dashboard

Quick Links

Book an Appointment

Circulars

Report Cards

Attendance

Assessments

Consent Forms

Timeline

My Booked Appointments

Fee Statement

Pay Now-MBZ

Book Purchase

Newsletters

Health Info

Student Name

6 225973 AIS - MBZ City Campus

Student Name

4 225974 AIS - MBZ City Campus

Create Order

Order List Create Order

Current Session (2025-2026) Next Session (2026-2027)

Book Order

Student Name

ADM : 225974 ACC : 13908 Grade : 5 -

Payable Amount

2551.00

#	Subject Group	Subject Name	Book Name		QTY	Sale Price	Total
1	☒ Computer Science	Computer Science	Gr - 5 IT Frontiers - E	Compulsory	1	280.00	280.00
2	☒ English	English Language	A4 Yellow Notebook (4-Line)	Compulsory	2	7.00	14.00
3	☒ English	English Language	Class Folder	Compulsory	2	5.00	10.00
4	☒ English	English Language	Gr - 5 English Know it, Show it	Compulsory	1	210.00	210.00
5	☒ English	English Language	Gr - 5 English Student Resource My Book	Compulsory	1	400.00	400.00
6	☒ English	English Language	Gr - 5 Wonder Story	Compulsory	1	80.00	80.00

Place Order – Uniform



Uniform can only be ordered online. Your order must be placed 10 August – 4 September. Those who need to confirm size can take an in-school fitting appointment.



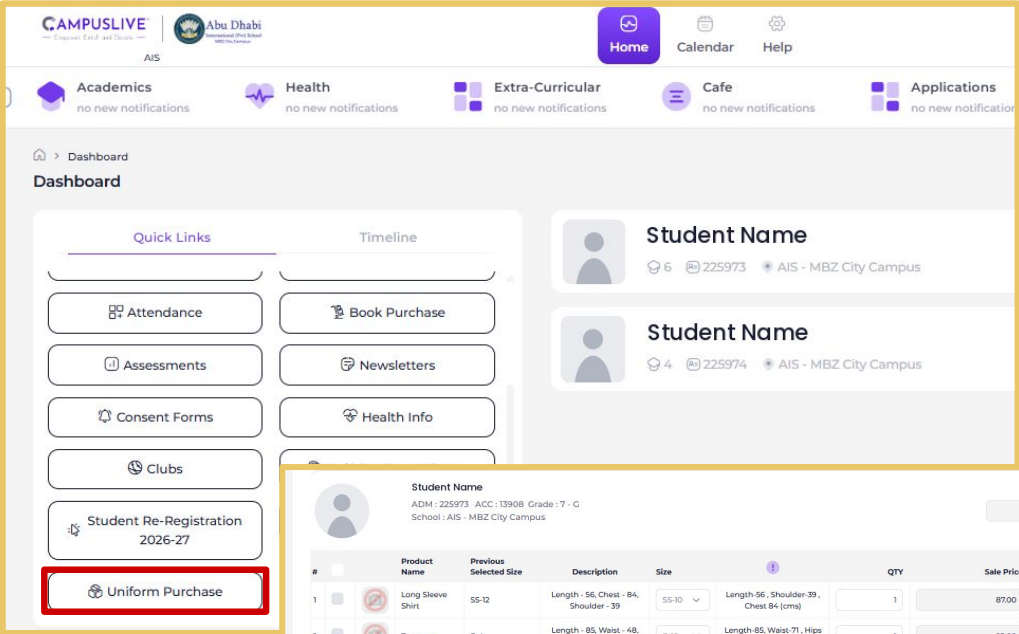
Order Online

- Select “Uniform Purchase.”
- Check last year’s sizes for reference and choose the correct sizes carefully.
- Confirm your delivery address for courier.



In-School Fitting

- Book a fitting appointment in the Portal (12 August – 4 September).
- Visit your child’s own campus (AD or MBZ) to be fitted.
- Order the uniform online and it will be couriered.

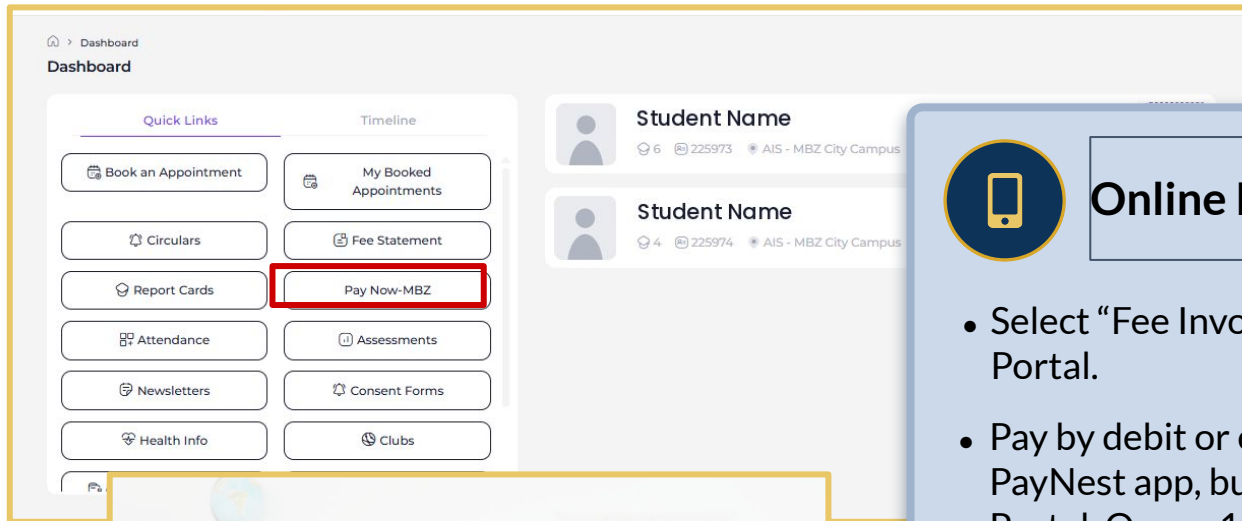


Student Name										Payable Amount
ADM : 225973 ACC : 13908 Grade : 7 - G School : AIS - MBZ City Campus										0.00
#	Product Name	Previous Selected Size	Description	Size		QTY	Sale Price	Total		
1	Long Sleeve Shirt	SS-12	Length - 56, Chest - 84, Shoulder - 39	SS-10	Length-56, Shoulder-39, Chest-84 (cms)	1	87.00	87.00		
2	Trousers	P-4	Length - 85, Waist - 48, Hips - 70	P-10	Length-85, Waist-71, Hips-86 (cms)	1	92.00	92.00		
3	PE Shirt	PE-10	Length - 54, Chest - 86, Shoulder - 35	PE-10	Length-54, Shoulder-35, Chest-86 (cms)	1	73.00	73.00		
4	LAB COATS	LC-12	Length - 87, Shoulder - 45, Chest - 104	LC-14	Length-87, Shoulder-45, Chest-104 (cms)	1	92.00	92.00		
5	Polo Shirts (Set of 4)	PE-12	Activity Tahirt	PE-12	Length-58, Shoulder-37, Chest-88 (cms)	1	133.00	133.00		
6	PE Pants	PP-8	Length - 91, Waist - 64, Hips - 102	PP-10	Length-91, Waist-64, Hips-102 (cms)	1	73.00	73.00		
7	PE Jacket		PE JACKET - 2XL	PE2-2	Length-75, Shoulder-51, Chest-116 (cms)	1	92.00	92.00		
8	Short Sleeve Shirt	SS-5	Length - 56, Chest - 84, Shoulder - 39	SS-10	Length-56, Shoulder-39, Chest-84 (cms)	1	87.00	87.00		
9	Jacket	J-10	Length - 57, Chest - 90, Shoulder - 40	J-10	Length-57, Shoulder-40, Chest-90 (cms)	1	134.00	134.00		
10	PE Shorts	PS-8	Length - 40, Waist - 64	PS-10	Length-40, Waist-64 (cms)	1	58.00	58.00		

Pay Fees



*Books and uniforms are released only after payment is made. Payments can be made **online** or **in-school**.*



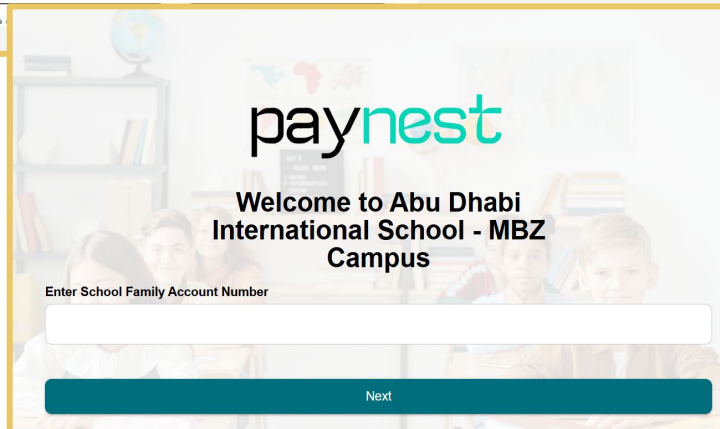
Online Payment

- Select “Fee Invoice” in the Parent Portal.
- Pay by debit or credit card in the PayNest app, built into the Parent Portal. Opens 10 August.
- **AD Campus:**
paynestschools.ae/paymentLink/1
- **MBZ Campus:**
paynestschools.ae/paymentLink/2



In-School Payment

- Available at the MBZ Campus only (AD Campus parents also pay at MBZ)
- Book a payment appointment in the Parent Portal first
- Cash or cheque accepted at school
- Please don't bring children to appointments



Delivery of Your Order



Only orders placed between **10 August** and **4 September** are couriered.



Books

- Preschool to Grade 3 — delivered to the classroom within 3 working days of payment and stored at school; not sent home.
- Grades 4 to 12 — couriered to your home within 4 working days of payment, free of charge; not collected from school.



Uniform

- Ordered online — couriered to your home within 4 working days of payment.
- Free of charge.



Student & Parent IDs

- Student and Parent ID cards are couriered with your book and uniform order.
- Preschool–Grade 8 Student IDs will be marked **IN**, indicating that students must be collected from the designated school gate by a parent or authorized adult.



Additional orders placed after 4 September are collected from school (not couriered). Complete your Back-to-School Order before 4 September so everything arrives together, couriered free of charge.

Support & Contact



WHO TO CONTACT



General Enquiries



056-1096874 · 056-6640627



admin@aisuae.com



IT Support



050-3360352 · 056-5801557



support@aisuae.com



Important Reminders

- Book an appointment if you choose in-school uniform fitting.
- Book an appointment if you choose to pay at the school.
- Books and uniforms are delivered only after payment has been received.

WE'RE HERE TO HELP

Order and pay from anywhere.

Everything is completed online through the AIS Parent Portal — books, uniforms and fees, from wherever you are.



mis.aisschools.com/familylogin.aspx



Scan to open the Parent Portal